



Request for Academic Records

It is necessary for your child's school to obtain your written consent in order to release academic records to CEC. Please sign the form below and submit it to the Principal or Guidance Counselor of your child's school.

Please forward all academic records, including standardized test scores, for the following student:

Student's Name

Current School

Current Grade

Parent/Guardian Signature

Principal/Guidance Counselor/Dean of Students

Please forward the following:

- 7th and 8th grade transcripts (including most recent report cards and progress reports)
- Most recent standardized test scores

For Transfer students

Please forward

- Most recent high school transcript
- Most recent standardized test scores
- Any additional information deemed appropriate by school officials

Attn: Admissions
Conwell-Egan Catholic High School
611 Wistar Rd.
Fairless Hills, PA 19030

P 215-945-6200
F 215-945-6206
krice@conwell-egan.org

Thank you for your prompt attention in this matter.